

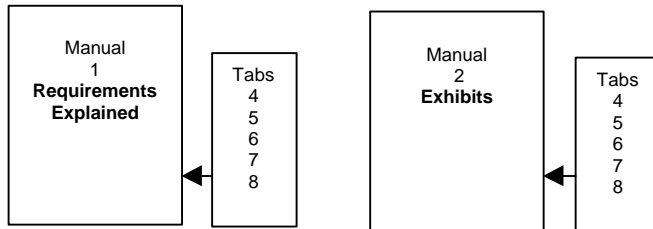
# ISO 9001:2000 Internal Auditor Training Course

## Introduction

An Auditor Training Course includes learning the requirements of the ISO 9001:2000 standard and the steps that an auditor takes to conduct an audit. This page tells you about the manuals that are used to learn the ISO requirements.

## The Requirements Manual and the Exhibits Manual

There are two Manuals that you use to learn the ISO 9001 Requirements.



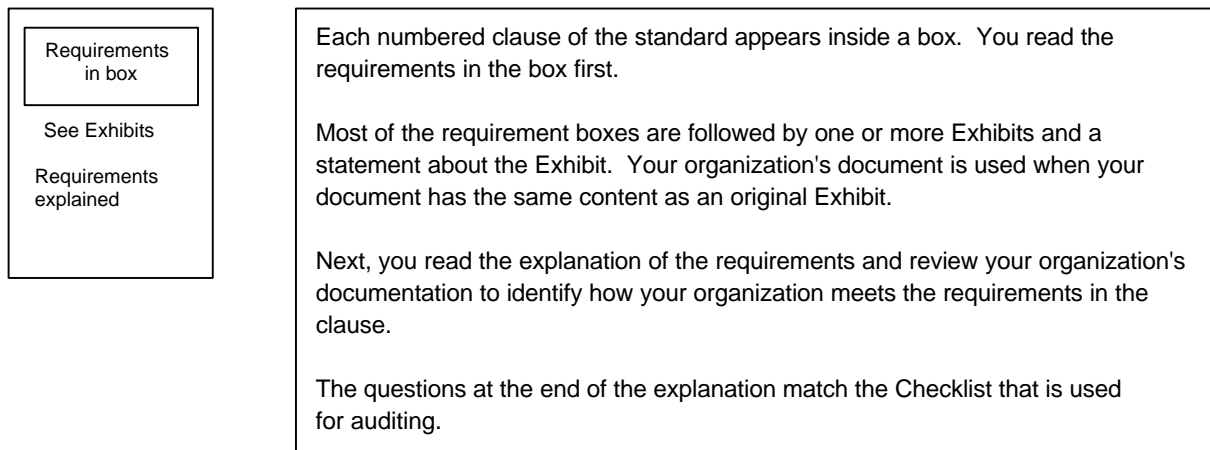
All the content of the two Manuals is also viewable and printable on an **Adobe PDF** computer file.

**Manual 1 Requirements Explained** has a detailed explanation of what the requirements in the Standard mean. The explanation for the requirements is found in Tab sections 4, 5, 6, 7, and 8 in the Requirements Manual. The Exhibits Manual has forms, diagrams and documents that illustrate the requirements. These exhibits help you to quickly understand what the requirements mean.

The Requirements Manual will tell you to look at exhibits in the Exhibits Manual. The two manuals are set up so the Tab numbers correspond to each other. For example, if you are reviewing requirements in Tab 4 (in Manual 1), the exhibits for those requirements are in Tab 4 in the Exhibits Manual.

## Structure of the Requirements Manual

The Requirements Manual uses the following presentation format:



## The Manuals are also on An Adobe PDF File

The Manuals are used during the training course so you can put check marks in the margin next to items that are new to you. After classroom training, you review the items that you checked until you fully understand what the ISO requirements mean.

All the materials in Manual 1 and the Exhibits are also on your organization's network system as Adobe PDF documents. This allows Auditors — and anyone in the organization — to quickly check information about the ISO requirements whenever there is a question that relates to the Standard.

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